



Sri Vishnu Siva Mandir

82 Mawson Drive, Mawson ACT 2607

Ph: (02) 6286 6404
Email: vishnu_siva@hotmail.com



Guidelines on use of Mandir, Vedanta Hall and Peter Ball Cultural Hall

The Managing Committee of the Sri Vishnu Shiva Mandir Canberra has the following guidelines for the users of the Mandir Vedanta Hall and Peter Ball Cultural Hall and other Mandir facilities at the temple. They include:

What the Temple Offers:

- Mandir main hall can be booked for weddings at a cost of \$1000.00 for weddings. For any weddings and discourses, the curtain will be drawn so that regular devotees have access to the shrines and prayers. Mantap for weddings can be arranged at an additional cost and does not include decorations/lighting;
- The Vedanta Hall with Gas Heating facilities (limited to the number of guests to 100) for \$100.00 (block of two hours) and \$50.00 for every hour after that;
- The Peter Ball Cultural Hall will be charged at \$100 (block of two hours) and \$50.00 for every hour after that. **NOTE** that no **EATING FOOD** or **FOOD ITEMS** such as cutting cake etc will be allowed;
- Vedanta Hall Kitchen facilities on additional payment of \$100 per session (morning/afternoon/evening);
- Mandir offers chairs at a cost of \$2.00 per chair per session for use at Mandir;
- Chairs will be hired for outside use at the rate of \$4.00 per chair per day with a refundable deposit of \$200.00
- Utensils for cooking at a cost of \$15 per utensil and have to be left clean after use;
- Utensils will be hired for external use at a cost of \$20.00 per day and have to be cleaned and returned in same form as given at the time. A refundable deposit of \$250.00 will be charged at the time of issue;
- PA system is available on hire at an extra cost of \$100.00 per session with only four mikes and two speakers. No hire of PA system for external use.
- For booking of Vedanta hall a minimum deposit of \$101.00 will be charged and for booking of Mandir for wedding/discourses and other functions \$251.00 will be charged as booking fee which is non-refundable.

Note that priest service charges and pooja samagri charges are separate and contact priest for the rate list.

Use of Pundit Ji / Services at the Mandir:

- Small Puja's by Pundit Ji (Archana) \$10.00 (Dollars Ten);
- Car Pooja \$51.00 (Dollars Fifty one);
- Abhishekam and Special Pooja sponsorship \$61.00 (Dollars Sixty One);
- Abhishekam and Special Pooja with Bhojan Prasad \$101.00 (Dollars One Hundred and one);
- Havan (up to 1 hour) at the temple \$101.00 (Dollars One Hundred and one);
- Ayushya Pooja/Mundan and other Poojas \$151.00 (Dollars One Hundred and Fifty One); and
- Wedding Ceremony 2 hours \$251.00 (Dollars Two hundred and Fifty One), and above two hours \$50 per hour per pundit.

NOTE: all Mandir sponsored Pooja samagri such as fruits/flowers/ghee/abhishekam samagri/havan samagri to be provided by devotees.

Outside Mandir Poojas

Temple fee for outside Poojas is \$71.00.

Priest Dakshina is separate and please discuss with the Punditji and confirm before Pooja.

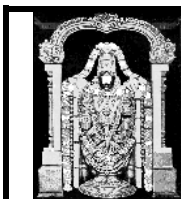
NOTE: ACT Government registered **Mandir Marriage Celebrant** is the nominated person to register Marriages on the Mandir premises.

How to book the Mandir Vedanta Hall and Peter Ball Cultural Hall:

1. Parties wanting to book the Mandir Vedanta Hall and Peter Ball Cultural Hall need to contact the priest (rev Pradeep Bhat on 02-6286 6404) with the dates and times of hire of the required facilities in writing (email/letter/booking form with priest);
2. If the hire of the facilities is more than two months, the fees have to be paid in advance to the priest each month;
3. Parties must ensure that guests are appropriately informed on the rules of conduct (no alcohol, no wearing footwear into the halls, consumption of non vegetarian food/prohibition of using onions and garlic for cooking, no smoking on the temple premises, **STRICTLY NO FOOD** allowed in the Peter Ball Cultural Hall);
4. Parties must ensure that guests cars are parked in the bays provided within the temple premises and if parked outside, follow the ACT Road Traffic Authority guidelines on parking. Consequences or breaches to the traffic rules/law will be the responsibility of the owner of the vehicle;
5. No drinking or eating is permitted within the premises of the temple;
6. Parties should stack all chairs in the right place, take out all the decorations, vacuum the carpets, clean the kitchen utensils and the kitchen, and leave the temple clean; and
7. Parties have to accept to pay Public Liability Insurance excess payment and legal fees associated with any claims.

Costs and Options:

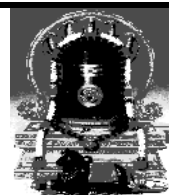
- Booking the premises with the Rev priest with an advance is necessary. If full payment is not received before the function date the premises will not be provided and allotted to others who pay the advance. Management decision is final;
- Cleaning charges of \$150.00 if the temple is not cleaned properly and left in the original condition provided;
- If additional gas stove is used \$25.00 for the gas cylinder and stove that is provided;



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Vedanta Hall and Peter Ball Cultural Hall Registration Form:

Fax to: 02-

or Email to: vishnushivamandir@hotmail.com, or lucky2611@tpg.com.au

Note: You must consult SVSM Managing Committee member (02-6288 2412 AH) and Rev Priest (Ph. 02 6286 6404) prior to filling this form to ensure the date/time, costs and other details are agreed to. Thank you.

Customer details (please write in capital letters):

Full Name _____

Name of the person booking the Hall: _____

Full Address: _____

Email _____ Phone/mobile _____

Options & Costs (Tick all appropriate boxes & add the total)

Two Hour Program (Vedanta Hall/Peter Ball Cultural Hall) \$100.00 (mandatory)

Additional hour \$50.00 per hour _____

Use of SVSM Kitchen facilities (for your own catering) \$100.00 (2 Items) only

Additional vegetable or item will be at \$50 per item.

Additional use of Gas \$25.00

Use of temple for wedding and other events \$1000 for use from 9.00 am to 3.00 pm

Additional hr is \$100 per hour for the temple.

Chairs \$3.00 per chair at Mandir or \$4.00 per Chair external hire with \$200.00 refundable deposit

Utensils \$15.00 per utensil at Mandir or \$20 per utensil external hire with \$250.00 refundable deposit

Post-event cleaning \$150.00-Pooja, \$250.00 for weddings and related events

Garbage collection fee \$50.00

Note: Prices quoted on the form may change without notice and in case of price rise at the time of the event, changed prices will apply.

NOTE: Mandir will forward an invoice after the event **on non-payment of used facilities or equipment** and should be paid **within 14 days from the date of issue of the invoice.**

TOTAL PAYABLE \$ _____

Payment Options: BY CHEQUE for \$ _____ **payable to:** Mandir Society of Australia.

Post the cheque with this Completed Form to SVSM Secretary, Sri Vishnu Shiva Mandir, Cnr Ainsworth St and Mawson Drive MAWSON Canberra ACT 2607 Australia. Full payment must be received by SVSM at the time of booking.

OR PAY BY CREDIT CARD: Visa/MasterCard/Diners

Card Number: _____

Expiry _____ Name on Card _____ Sign: _____

Or Pay into account Name: Mandir Public Fund

BSB: 062 908 A/c#: 1026 2406

FOR OFFICE USE ONLY

FORM RECEIVED BY DATE SIGNATURE

Recorded in Register/Notified Priest yes/ no DATE SIGNATURE

Receipt NO: DATE SIGNATURE

CREDIT CARD CHARGED ON DATE SIGNATURE

Sri Vishnu Shiva Mandir is a registered non-profit organization

Or Email SVSM Vice-President: vishnushivamandir@hotmail.com